



ANNUAL REPORT

1st April 2012 – 31st March 2013

Community Resource Centre
Murchfield Hall
Sunnycroft Lane
Dinas Powys
Vale of Glamorgan
CF64 4QQ

Tel No: (029) 2051 3700
Email: wendy@dpvc-dinaspowys.com

Dinas Powys Voluntary Concern is a Registered Charity No. 502496

DINAS POWYS
VOLUNTARY CONCERN
Local Help for Local People

OUR STATEMENT OF PURPOSE:

THE PRIMARY PURPOSE OF DPVC IS TO:

**SUPPORT VOLUNTARY GROUPS AND
INDIVIDUALS WHO SEEK TO IMPROVE THE
QUALITY OF LIFE:**

**FOR THE ELDERLY,
FOR PEOPLE WITH DISABILITIES
OR THOSE OTHERWISE
DISADVANTAGED AND LIVING IN
OUR COMMUNITIES**

**AND TO ACT AS A FIRST PORT OF CALL
FOR THOSE SEEKING HELP OR ADVICE**

Serving the Community for over 40 Years

DPVC was first established as the Council of Social Services in 1972 as a result of a meeting of services and voluntary organisations who elected Dr Haydn Jones as chairman. It was later renamed **Dinas Powys Voluntary Concern (DPVC)**. A registered charity, it promotes charitable activities for the benefit of people living in and around Dinas Powys.

DPVC provides a service to individuals, groups and organisations, the elderly and people with disabilities. It does this in many ways such as by:-

- Recruiting, inducting and training Volunteers and holding an Annual Garden Party to recognise their work
- Organising a Good Neighbours' Scheme and running a Befriending scheme for the lonely or housebound for which there is a dedicated coordinator funded by the Big Lottery.
- Maintaining and running a Minibus/Ambulance used by many organisations in the village such as the WRVS, The Wednesday Club and the Stroke Group. It is also used by DPVC for supermarket visits, the library run and conveying older people to various events. In addition volunteers provide a car ferry service for appointments with doctors, dentists etc.
- Organising and running, with the help of volunteers, a fortnightly "Community Club" at the Lee Hall in Dinas Powys. This is open to all residents of all ages.
- Producing and distributing the Community Directory and a periodic newsletter, **DEPEND**, to every home in the community
- Operating the Community Resource Centre and an information database and

providing a "first port of call" for those seeking advice and information

- Providing a Photocopying, Laminating and Comb-binding Service at the resource centre
- And by cooperating with and supporting other Dinas Powys organisations and events

DPVC is managed by a Management Committee which has responsibility for planning, development and financial control. The Committee is supported by four working groups:

- Community Services
- Publications
- Transport Services
- Human Resources, Policies and Finance Operations

The Community Resource Centre is the administrative base for all the activities of DPVC. It is manned five mornings a week from 9.30 to 12.30, four of them by our co-ordinator. Help, advice and information are provided on a wide range of subjects relating to both voluntary and statutory services.

Our Coordinator's role is to organise and support the activities of volunteers in the **Good Neighbours' Scheme**. Her role is also:

- to support DPVC and its administration
- to publicise DPVC services
- to manage the CRC and maintain its information base
- to liaise with the Befriending Coordinator

Our volunteers are key to all our activities and without them the organisation would not exist.

CHAIRMAN'S REPORT

Dinas Powys Voluntary Concern, and other voluntary organisations that help vulnerable and older residents in our communities, are needed to fill the gaps in the statutory sector and this need is growing even greater during this time of austerity. DPVC, a charitable organisation unique in the Vale of Glamorgan, does much to assist older people who wish to maintain independence in their own homes in our local area and requests for our help and support are, as our Coordinator's report will show, increasing in response to this greater need.

We are extremely grateful to the Vale of Glamorgan Council for the support they give us, both financially and in kind. It is only through the Vale's financial support that our part-time coordinator can be funded. Our coordinator, Wendy Lees, is the contact that many of our elderly, frail, vulnerable and often isolated residents know, and her efficiency and local knowledge ensures that appropriate support and advice can be offered to volunteers as well of those we help. This continuing support from the Vale also allows us to plan for the future and develop the charity's range of services and activities.

However, DPVC can only continue to serve our community if there are sufficient funds to do so. The work of our fund raisers is vital for



the survival of the charity and we are grateful for their efforts and for the other organisations and individuals that support us. As an example,

Dinas Powys Guides raised over £500 to purchase a new computer and printer by packing bags at Morrison's in Cardiff Bay whilst valuable funds were raised by our local MP, Alun Cairns, through the Waitrose Community token scheme.



A very successful fundraiser is through the Welsh Government's carrier bag charge. Many local retailers have collection boxes for the 5 pence charge and other donations. This comes directly to us and this support, from shoppers and retailers, is greatly appreciated.

We are also extremely fortunate to have dedicated and supportive volunteers and the help that Wendy receives from Janet Flye, our volunteer minibus coordinator and Pat West, who mans the office on Thursdays, is invaluable.

We have a great team of volunteers that we can call on, often at short notice. Their experience and their knowledge ensures that our users receive the



help and support that we strive to give. We constantly need volunteers for all aspects of our work. Recruiting and training new ones while retaining our existing team is always a challenge. As many of our volunteers are themselves retired there is an inevitable turnover, and some of our volunteers have become clients themselves. However, as last year, we have been fortunate to have welcomed a number of new volunteers including some experienced minibus drivers and escorts, a group whose consistent hard work and dedication cannot be underestimated. Training needs have continued to occupy our minds and all our drivers, and escorts have or will have MIDAS (Minibus Driver Awareness Scheme) training.

The BIG Lottery funded Befriending project is in full swing and our part time coordinator, Angela Campbell, is working hard to recruit volunteers and to find those who would benefit from the support we can offer. All our befriending volunteers are fully trained and CRB checked.

I would like to thank all who have worked so hard for the organisation and, in particular my fellow members of the Management Committee and the various working groups.

The need for Dinas Powys Voluntary Concern has not diminished, over the years, The number of elderly residents in our community has increased, the demand for our help and support is greater than ever. This need is likely to continue to increase and volunteers will inevitably continue to fill the gaps in the statutory sector. As chairman of this locally based organisation, run and supported by the community, I am proud to be part of a charity that is able to adapt to the ever changing needs of those who live here and look forward to the future.

John Fanshaw

OUR YEAR IN PICTURES



- | | | | |
|---|---|---|--|
| 1 | Guides served refreshments at the 40th Anniversary AGM | 5 | The Georgia Jazz Quartet entertained us all at the annual Strawberry Tea |
| 2 | St Andrew's Church in Wales Primary School choir sang at the Christmas Coffee Morning | 6 | Our Local MP, Alun Cairns, and The Rt Hon Oliver Letwin MP visited DPVC in July on a fact finding tour. |
| 3 | Llandough Guides packed bags at Morrison's in Cardiff Bay to raise funds for DPVC | 7 | A Fun Run in Support of DPVC was held to celebrate the opening of the new play area on the village Common. |
| 4 | Cakes and teas were enjoyed at DPVC Community Club. | | |

COORDINATORS' REPORT

This year has been extremely busy, the table below shows a large increase in the number of requests for transport compared to last year, but so far we have been able to help most people with their requirements.

Nature of enquiry	Number of enquiries
Equipment	1
Practical help/Gardening	3
Practical help/Help in house	1
Practical help/Other	41
Transport	116
Befriending	36

I cannot stress enough how important volunteers are to our organisation and without them Dinas Powys Voluntary Concern would not exist.

The Community club has been running for a year now and it has been a great success. We have a programme of talks, activities and sometimes just general chit chat catching up with friends. It now has a reputation for delicious homemade cakes as well! I would just like to



thank the volunteers who regularly help run the club Jenn, Pat, Lesley, Gordon and Mike we would struggle without them.

Statistics can be tedious, but you can see below how extensive the minibus is used - not only us - but by various local organisations to help those who would otherwise have found it physically difficult to get to their activities.

The number of passengers DPVC took to a local supermarket last year was 837. These regular shopping trips, all through the efforts of volunteers, have helped many of our residents maintain their independence. Meeting and chatting in the café after shopping adds to the fun!

The befriending requests since the BIG Advantage project began show 36 referrals. Currently we visit 17 and there 12 volunteers who do this. The befriending scheme has enabled DPVC to address a need of which we were aware but previously, were unable to meet through lack of resources.

I would like to say how grateful I am for the support that I receive from all our volunteers, trustees and supporters. Thank you to you all!

Wendy Lees
Angela Campbell

Minibus - Summary of Use

User organisation	Times Used	Mileage Total	Mileage Average	01/04/2012 to 31/03/2013	
				Total Number of Passengers	Number of Wheelchairs
British Legion	2	24	12	16	0
Community Club	18	114	7	79	1
DPVC - All Shops	133	2246	17	837	9
DPVC - Maintenance	34	580	17	4	0
DPVC - Other passenger use	3	89	20	15	0
Library - DPVC	1	3	3	2	0
St Mary's Church	48	744	16	192	0
Strike Support Group	8	124	16	44	0
Wednesday Afternoon Club	35	482	13	447	20
Womens Institute	6	53	9	40	1
WRVS Friday Lunch Club	37	580	16	487	61
TOTAL MILEAGE		4991			

MANAGEMENT COMMITTEE 2012 – 2013

Officers

Mr John Fanshaw (Chairman) Mrs Barbara Daniels (Treasurer)
Mr Alan Higgins OBE (Vice Chairman)
Miss Wendy Lees (Secretary and Coordinator)

Members

Cllr Val Hartrey (Community Council) Mrs Lesley Robinson
Mrs Margo Farbrace Mr Brian West
Mr Colin Turner Mr Keith Hatton
Mr Chris Franks
Mr Steve Nottingham (Secretary – Murchfield Community Association)
Mrs Heather Todd-Bennett (Area Development Officer – Community Learning)

REPORTS FROM THE MANAGEMENT WORKING GROUPS

COMMUNITY SERVICES WORKING GROUP

Chairman: John Fanshaw

Members: Alan Higgins OBE, Mike Robinson, Cllr Val Hartrey, Cllr Keith Hatton, Cllr Chris Franks, Wendy Lees

The Community Services Sub-group has, had a productive year and I thank the members for their hard work.

The working group has continued to address the need to raise the profile of DPVC to those members of our community who could benefit from our support, but are unaware that DPVC would be able to help them.

Better links have been established with Social Services, particularly after face to face discussions between case workers and us, and other organisations such as Neighbourhood Watch have been made more aware of our activities through personal contact.

Local traders continue to be a valuable link with older and isolated members of our community and our small, handy, folded calling cards give a basic outline of the ways in which we can help, giving our location and our contact telephone number. We also benefit financially from the Welsh Government Carrier Bag charge scheme because a number of local retailers donate their carrier bag charges to DPVC.

A new look DPVC website (www.dpvc-dinaspowys.com) is fully operational with links both to the DPVC coordinator and the Management Team. Documents, including volunteer and user leaflets, our newsletter Depend, and other information can be downloaded from this website. There are also links to the DPVC Facebook and Twitter sites.

Meetings of volunteers, with refreshments, have been arranged. This year we had visits from Peter Welsh, Hospital General Manager, UH Llandough, about the new developments, and from Sara Evans from the Energy Saving Trust (NEST)

The programme of Coffee Mornings is continuing. At the Christmas Coffee Morning we were entertained once again by the delightful choir from St Andrew's Major C in W Primary School. The coffee mornings continue to provide an opportunity for volunteers, our service users and local residents to meet in an informal setting.

Finally, the Community Club, run by DPVC and held fortnightly in the Lee Hall, has just celebrated its first anniversary and continues to be a meeting place for our residents. The club is open all year round and has a varied programme of topics, ranging from Gardening and South Sea shells to Bingo and our notorious Beetle Drive! *John Fanshaw*

TRANSPORT WORKING GROUP

Chairman: Barbara Daniels
Members: Chris Russon, Colin Turner,
Derek Mills, John Flye, Keith Hatton

After a fairly fraught and frustrating year in 2100/12 we were hoping that all problems were behind us. We were wrong. Again it was the usual suspects; sliding door, passenger step and wheelchair hoist.

The first major problem was the wheelchair hoist which required a new part. This had to be shipped from Chicago; the first part went 'missing' and so another wait while the replacement made its way across the Atlantic. Disruption was kept to a minimum but it took several months before we finally saw the new part installed. This repair was covered by warranty without cost to DPVC.

We believed the problem with the sliding passenger door had been resolved. This was not the case. Euro Commercials acted promptly, although the minibus was out of action for a while. Unfortunately the warranty was not valid for this second repair and the cost to DPVC was £362.

Last but not least 'The Passenger Step'. This has been a major problem since the minibus was purchased. After serious discussion it was decided to replace the mechanical step with a manual version. The working group undertook the research and after a visit to Cwmbran Community Transport to look at the manual step plus a chat with their drivers we knew this was the way forward. Out of a fleet of 12 minibuses Cwmbran has only one with a mechanical step. The cost of this conversion is being met by a substantial donation by the

Dinas Powys Welsh Society with the residue going into the dedicated new mini bus fund.

In spite of the inconvenience these problems caused both to our elderly clients and members of the working group the minibus is still a much valued asset. It is important to mention that the minibus per se has performed to our expectations. However without our dedicated volunteer drivers and escorts there would be no minibus provision. Their patience has once again been tested but none have been deterred.

This year we have been able to extend the Minibus Drivers Awareness Scheme to organisations using the minibus. There was a good response and two cohorts completed the course and received certificates. Only one organisation is now waiting to complete. This has been a success story.

The input required by members of the working group can at times be onerous. I would like to extend my very grateful thanks for all the help and support I have received over the past few years. This is more heartfelt as I am stepping down as a Trustee of DPVC at the AGM in September. Also saying goodbye is Derek Mills who has looked after the minibus on a weekly basis and kept it safely on the road.

It has been my pleasure to be part of this group and I wish them every success and problem free driving in the future.

Barbara Daniels

HUMAN RESOURCES, POLICIES AND FINANCE OPERATIONS WORKING GROUP

CHAIR: Brian West
MEMBERS: Alan Higgins OBE,
John Fanshaw, Wendy Lees

We continue to monitor our responsibilities to comply with new Charity laws which govern how we operate as a charity.

One of these requirements is to have a 'Reserves Policy' which enables DPVC to continue to operate should the basis of our funding change. Our reserves allow us to maintain services for a minimum of six months. This reflects the advice of the Charity Commission. The Commission continually reviews the financial management of small charities such as DPVC. This requires the Management Committee to update all its financial policies regularly

Our other main policies are reviewed every two years. The 'Health and Safety Policy', 'Membership Policy' and our 'Complaints Policy and Procedures' have been reviewed recently and the amendments made have been approved by the Management

Committee. The MC has also approved the recommendations of the Working Group in relation to the Employment Contract and the roles of our Coordinator.

The WG is currently considering the 'Disclosure and Barring Service' (DBS) - the new name of the former CRB and ISA combined. The DBS has laid down - in order of priority - who they require to register first and DPVC is responding by registering those who qualify 'on-line'.

This new service is complex but the Group will continue to keep up with the new requirements for the protection of vulnerable adults.

I am grateful for the expertise of those within the group who help and advise.

Brian West

PUBLICATIONS WORKING GROUP

Chairman: Lesley Robinson
Editors: John Fanshaw
Chris Franks
Anthony Daniels
Members: Steve Nottingham, Val Hartrey

We made some changes this year in that we will have three editions of *Depend* during the year and have a rolling editorship – John, Chris and Danny. This spreads the load which, up to now, has been carried by John alone and, also gives a chance for variety in presentation. We continue to work as a team to produce or commission the subject matter.

We are mindful of the fact that this is a community newsletter that was started primarily with the older and disadvantaged members of the community in mind, and we try to include articles that are of interest and help for them, as well as general topics.

Our other responsibility is the *Dinas Powys Directory*. It is time that this should be updated. As this is now in PDF form on the internet it makes any alterations simpler and quicker to do and we thank John for his hard work in this field. It still involves members of the committee spending a long time on the telephone checking details, so if you know of any changes we would be grateful if you could let us know, by e mail to the office or in writing.

We owe a huge debt of gratitude to our deliverers who faithfully do the rounds of our streets, pushing *Depend* through the letter boxes of Dinas Powys, St Andrews and Michaelston.

We continue to be grateful to Dr Robinson who organises the delivery schedules, and, of course, to all our contributors, without whom we'd have no *Depend*.

Lesley Robinson

TREASURER'S REPORT FOR YEAR ENDING 31ST MARCH 2013

The annual accounts for this financial year show cash balance of £26718 represented by £2874 in the current account and £23844 in the deposit account. This balance includes Reserves of £6500 which has been kept at the same level as 2011/12. Also included are Designated Funds for future minibus replacement and Restricted Funds. A copy of our Reserves Policy is disclosed in our Annual Report.

The Income shows that the Good Neighbour Scheme, Community Club and Collection Boxes raised £1076 and increase of £636 on last year. This reflects in part the expansion of our GNS. Llandough Girl Guides raised £500 which was used, at their request, to purchase a lap top computer.

Due to the celebration of the 40th Anniversary of DPVC two major fundraising events took place in the previous financial year. This explains the differential in event income for 2012/13.

As in previous years we would like to acknowledge and extend our thanks to all 'DPVC Supporters'. Their financial support plus the Gift Aid on these donations provides welcomed additional funding.

There is an under spend of £2111 in the first full year of the Big AdvantAGE Lottery Befriending Scheme; a proportion of this under spend will be used for additional Co-ordinator hours over the remainder of the project. Future annual funding will be adjusted accordingly.

This year our grant funding remains at the same level as 2012/13. The salary of our part time Co-ordinator is supported by this core funding. Our grateful thanks go to the Vale of Glamorgan Council for the continuation of this vital funding.

To sum up this financial year; although we retain a healthy balance and continue to maintain our reserves at the same level, our income, exclusive of Lottery funding, just covered expenditure which did not include the final quarter salary payment of £1748. The financial plan for next year should include the exploration of additional funding streams.

At this stage I would like to record our gratitude and thanks to Martyn Warren, Independent Examiner of our Accounts.

Finally and with some sadness this will be my final Annual Report. I have enjoyed my time as Treasurer and take away very good memories, not forgetting friends made along the way. Although I shall be stepping down as a Trustee at the AGM I will continue to be part of the Fundraising Committee. So it is Au revoir not Goodbye.

Barbara Daniels
Treasurer

DINAS POWYS VOLUNTARY CONCERN

INCOME AND EXPENDITURE FOR YEAR ENDING 31 MARCH 2013

	2012/2013	2011/2012
INCOME		
Mini Bus Donations:		
Contributions from Organisations	1255.83	999.09
Contributions from Individuals	1270.35	1141.35
	£2526.18	£2140.44
Grants and Other Donations:		
Vale of Glamorgan Council GNS	6779.00	6779.00
Vale of Glamorgan Council	0.00	6.57
DPVC 'Supporters'	1177.00	1036.00
HMRC Charities – Gift Aid	289.00	275.29
Donations New Mini Bus Fund		
Methodist Church Women on Wednesday	50.00	50.00
Donations Depend Publication		
Village Show	50.00	50.00
Dinas Powys W.I	0.00	30.00
Other Donations:		
Cecil Townsend	232.20	0.00
Mrs L Ware	65.00	0.00
Methodist Church	150.00	150.00
St. Marys Church	158.72	142.03
Community Council Civic Service	131.00	0.00
Members of Dinas Powys Tennis Club	231.50	133.00
In Memory of Mair James	269.28	0.00
Llandough Girl Guides	500.00	0.00
Family Practice	21.00	40.00
Mrs S Price	20.00	50.00
Donation towards publication of 'The Story of DPVC'	200.00	0.00
Misc. Donations	100.00	270.00
Bliss Dancers	0.00	152.00
Mrs G Cameron-Brookes	0.00	1000.00
Mrs J Spencer	0.00	40.00
Mrs C Ashmore	0.00	50.00
Kibbor Lodge	0.00	250.00
Good Neighbour Scheme		
GNS	299.00	110.00
Community Club	268.43	0.00
Collection Boxes	508.72	329.86
	14026.03	13084.19

B/F	14026.03	13084.19
Events:		
Strawberry Tea	216.70	1421.00
Bridge Party	400.00	315.80
Garden Party Donations	42.50	78.20
40 th Anniversary	317.45	0.00
Coffee Morning	197.35	281.90
Jazz Concert	0.00	1088.00
Carols in the Library	0.00	40.20
Quiz Night	0.00	1202.77
	1174.00	4427.87
Photocopying	24.86	41.85
Fuel Rebate	332.41	348.67
Misc	102.77	294.25
St. Peters Church Repayment – purchase of shredder	0.00	121.71
Big Advantage Lottery Reimbursement of DPVC Co-ordinator		
Travelling Expenses	0.00	203.92
	460.04	1010.40
Big AdvantAGE Lottery Payments		
Funding payments	7040.04	3843.50
Reimbursement of Co-ordinator and Volunteer		
Travelling expenses	257.40	0.00
	7297.44	3843.50
Total Income	£22957.51	£22365.96

<u>EXPENDITURE</u>	2012/13	2011/12
Minibus Costs:		
Fuel	1222.33	1075.03
Repairs and Maintenance	1281.61	558.28
BJK Insurance	1061.85	974.16
CTA Membership	72.20	72.20
MIDAS Training	776.80	0.00
	<hr/>	<hr/>
	4414.79	2679.67
CRC + GNS COSTS:		
Coordinator Salary/payroll costs (9/12; full year £6152.43)	4403.70	5099.69
Rent	1100.00	1100.00
Telephone/Broadband	536.69	492.44
BJK Insurance	304.11	289.01
Subscriptions	45.00	45.00
Stationery/Sundries	570.00	688.32
Equipment Testing (P.A.T)	49.99	49.99
Data Protection	35.00	35.00
Postage	37.20	51.84
Dinas Powys Community Council (Hire fee Comm. Club)	420.00	0.00
CRB Checks	44.00	0.00
Staff/Volunteer Training	30.00	20.00
Photocopier Maintenance	0.00	186.00
Repairs and /Renewals	0.00	337.49
Computer Expenses	0.00	67.00
Collection Boxes	0.00	102.70
Volunteer Expenses	0.00	4.80
	<hr/>	<hr/>
	£7575.69	£8569.28
Event Costs:		
Bridge Party/Garden Party/Strawberry Tea	187.84	257.16
AGM/40 th Celebrations	620.65	0.00
DPVC Workshop	0.00	170.23
Quiz Night	0.00	366.77
Mince Pie/Mulled Wine Evening	0.00	54.83
Jazz Concert	0.00	430.78
	<hr/>	<hr/>
	£808.49	£1279.77
Printing/Equipment:		
Depend x 2	905.40	1079.50
Edson Print 'The Story of Dinas Powys Voluntary Concern'	596.00	0.00
Community Club Resources	57.30	
C/F	1558.70	1079.50

B/F	1558.70	1079.50
Banners/Pop up Posters	108.00	0.00
Car Passenger Aids	97.39	0.00
Depend Supplement	0.00	355.00
	£1764.09	£1434.50
Petty Cash	110.00	80.00
Royal British Legion Wreath	16.00	16.00
Advertisement Parish News	50.00	100.00
CTA Conference Fee	45.00	0.00
Misc.	153.27	261.27
Cardiff Council	0.00	121.71
Big Advantage Lottery DPVC Coordinator Expenses	0.00	203.92
	374.27	782.90
Big AdvantAGE Lottery:		
Coordinator Salary/Payroll	4184.53	594.11
Coordinator Travelling Expenses	192.00	0.00
Volunteer Travelling Expenses	296.20	0.00
CRB Check	44.00	0.00
Stationery/Sundries	45.38	0.00
VCVS	19.54	0.00
	£4781.65	£594.11
Total Expenditure	£19718.98	£15340.23

STATEMENT OF ACCOUNTS FOR YEAR ENDING MARCH 31ST 2013

	£	£	£
OPENING BALANCE			
Current Account	3635.63		
Deposit Account	19667.28		23302.91
 Total Income		22957.51	
 Total Expenditure		19718.98	

 Surplus over Expenditure			3238.53
 Interest on Deposit Account			177.15
 Gross Surplus as at 31 st March 2013			_____
			£26718.59

Represented by:

Current Account as per Statement 31 st March 2013	2753.67	
<u>Add</u>		
Income not banked as 31 st March 2013	226.09	
<u>Minus</u>		
Cheques not presented as at 31 st March 2013	105.60	

		2874.16
 Deposit Account		23844.43
 Cash Balance		£26718.59

Barbara Daniels Honorary Treasurer

ACCOUNTANTS REPORT: I confirm that the above Accounts are in accordance with the Books and records produced to me.

Signed..........Martyn Warren, Independent Examiner

Date.....12-6-2013.....

RESERVE POLICY

The Trustees of DPVC aim to maintain a level of unrestricted reserves representing six months expenditure. This level would enable the continuation of DPVC's core activity during a period of unforeseen difficulty whilst it considered the best way forward.

The Trustees will assess the reserves policy on an annual basis.

Our Reserves Position: (at 31.03.2013)

	Current Year	Previous Year	%Increase/ (Decrease)
Unrestricted Funds (Reserves)	£6500		
Designated Funds:			
Mini Bus Replacement	£5050		
Restricted Funds:			
Big AdvantAGE Lottery	£2845		
Depend	£146		
Community Directory	£104		
MIDAS Training	£223		
Mini Bus Key Deposits	£200		
Total Funds	£15068		

The level set aside for reserves represents 6 months expenditure which equates with the current annual core funding from the Vale of Glamorgan which supports the provision of the Good Neighbour Scheme.